# Communicative activities

## 1.1 What’s my job?

Take a card from the pile. Show it to the other students but do not read it yourself! Use the key words below to ask questions in order to find out which job is on your card.

**Key words**

<table>
<thead>
<tr>
<th>work alone</th>
<th>work in a team</th>
<th>talk to customers or clients</th>
<th>work regular hours</th>
<th>work from home</th>
</tr>
</thead>
<tbody>
<tr>
<td>work in an office</td>
<td>work in a factory</td>
<td>work in a shop</td>
<td>use machines</td>
<td>use tools</td>
</tr>
<tr>
<td>need special qualifications</td>
<td>need special skills</td>
<td>wear a uniform</td>
<td>wear special clothes</td>
<td>write emails</td>
</tr>
<tr>
<td>travel</td>
<td>help people</td>
<td>get a good salary</td>
<td>have a lot of stress</td>
<td></td>
</tr>
</tbody>
</table>

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**Do I work in an office?**

You sometimes work in an office, but you also visit customers.

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<table>
<thead>
<tr>
<th>TRAIN DRIVER</th>
<th>ACCOUNTANT</th>
<th>SCHOOL TEACHER</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLICE OFFICER</td>
<td>ACTOR</td>
<td>CAR MECHANIC</td>
</tr>
<tr>
<td>YOGA INSTRUCTOR</td>
<td>SALES REPRESENTATIVE</td>
<td>DENTIST</td>
</tr>
<tr>
<td>ELECTRICIAN</td>
<td>IT SPECIALIST</td>
<td>STORE MANAGER</td>
</tr>
<tr>
<td>MARKETING EXECUTIVE</td>
<td>CHILDREN’S NANNY</td>
<td>PILOT</td>
</tr>
<tr>
<td>GARDENER</td>
<td>RESTAURANT MANAGER</td>
<td>TRAVEL AGENT</td>
</tr>
</tbody>
</table>
1.2 Job interviews

1. Read this job advertisement.

**WANTED**
Island Caretaker

Bored with the office? Looking for something different? Do you like the natural world and enjoy working outdoors? Then **THIS** is the job for you!

The job is for a period of one year, on a small island in the South Pacific. There you will study the wildlife, take photographs and write reports for social media.

2. Work with a partner. Choose roles and read the information for your role below.

**Student A – HR Officer**
You are the HR officer who wrote the job advertisement. Before you interview the candidate for the job:

- Make a note of the qualities and skills you expect a candidate for this job to have.
- Decide what training and support you are able to offer the successful candidate.
- Make a list of questions that you want to ask the candidate during the interview.

**Student B – Candidate**
You really want this job! You have been invited to attend a job interview with the HR Officer. In preparation for the interview:

- Make a note of the qualities and skills that will be needed in this job. Think about your past experiences and find an example for each one that will help you convince the HR officer that you are the best candidate for the job.
- Make a list of questions you want to ask the HR Officer during the interview.

**Qualities & skills**

1. 
2. 
3. 
4. 
5. 

**Questions**

_________________________
_________________________
_________________________
_________________________
_________________________

3. Carry out the job interview.